

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON WEDNESDAY 16 OCTOBER 2019 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors David Bunn, Sophie Floate, Mary Groves, Leonard Leigh, Gloria Lester-Stevens, Stephen Phipps and Kirsty Rose.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer), District Councillor Christine Heath and two members of the public.

APOLOGIES: Councillor Amanda Baxter submitted her apologies because she was on unwell, the apologies were accepted and the absence authorised.

Councillor Mike Morris submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Councillor Nick Rayner submitted his apologies because he was at on holiday, the apologies were accepted and the absence authorised.

Councillor Joanna Barton was not present.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

148/19 Declarations of Interest

Minute Number 156/19 (i), Application 19/02032/F, Seal Cottage, Kings Road, Bloxham – Councillor Sophie Floate declared an interest in this item because she was a neighbour to the site of the application.

Minute Number 156/19 (i), Application 19/01160/F, Exham House, Bloxham School, Banbury Road, Bloxham - Councillor Kirsty Rose declared an interest in this item because she was an employee of Bloxham School.

Resolved that the interests be noted.

149/19 Minutes – Prior to the meeting, the minutes of the meeting held on 7 October 2019 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 7 October 2019 be approved and signed by the Chairman.

150/19 Matters Arising – There were no matters arising.

151/19 Chairman's Announcements

The Chairman highlighted the need for volunteers to step forward to take ownership of various projects which the Parish Council was currently involved in. He highlighted that volunteers were needed to organise the Christmas lights switch-on, the bulb planting/liaison with the Queen Street Action Group and the management of the trees in the village.

The Chairman highlighted that Ian Cooper had kindly volunteered to assist the Parish Council to make the necessary arrangements and liaise with the appropriate companies, with regard to the installation of the Christmas lights.

It was agreed that the Chairman would contact Councillor Amanda Baxter with regard to the Christmas lights switch-on event, Councillor Kirsty Rose would make the arrangements for the planting of the bulbs and liaise with

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Payments	Amount	Cheque No.
Mr S Craggs – Expenses for printing leaflets	£304.98	1612
St Mary's Parish Rooms – Room Hire for April to June 2019	£170.00	1613
OCC Pension – Clerks Pension for Oct 2019	£370.85	1614
Mr N Rayner – Expenses for ONPA meeting	£94.30	1616

- ii) Section 106 Project, Jubilee Hall – Councillors David Bunn and Stephen Phipps advised the Parish Council that the windows had now been enlarged and work was continuing on the new entrance. Magnet had also been in contact with regard to competing the final survey.

The fire alarm system had not yet been handed over, however the changing rooms had been handed over and there were snagging issues to now address.

Councillor Phipps also advised that the canopies were not being brought off the shelf because they were too expensive. Therefore the services of a local carpenter had been engaged and he would be supplying a quote for both entrances.

Resolved that the report be noted.

- iii) Budget 2020/2021 – Prior to the meeting, a draft budget for 2020/2021 had been circulated to the Parish Council.

Following a discussion on the Thursday Club and the Cherry Tree Centre, the Parish Council felt that the community donation in the Parish Council's budget for the Thursday Club should be increased to £5000 and more information on the financial status of the Cherry Tree Centre should be obtained.

It was agreed that more work on the budget was required and it was planned that the budget and precept would be agreed at the Parish Council meeting on 19 November 2019.

Resolved that:

- 1) the report be noted;
- 2) up to date financial information be requested from the Cherry Tree Centre; **Action TG**
- 3) the community donation in the Parish Council's budget for the Thursday Club be increased from £1500 to £5000; and **Action TG**
- 4) the grant applications to be reviewed at the Parish Council meeting on 4 November 2019; and **Action TG**
- 5) the budget and precept be agreed at the Parish Council meeting on 19 November 2019. **Action TG**

160/19 Correspondence – There was no further correspondence.

161/19 Queen Street Land – The Chairman reported that the residents of Queen Street had formed an action group to repair the damage which had been done to the land in Queen Street, by persons who claim to own the land. This ownership had not yet been proven and therefore, these persons had been requested not to enter the land again.

A skip had been ordered for Friday 18 October 2019 and the residents would be clearing the debris on Saturday 19 October 2019. Nigel Prickett had attended a site meeting with the Chairman and residents to discuss the erection of a fence.

Resolved that:

- 1) the report be noted;
- 2) residents be thanked for their support on the issue; and
- 3) the quotes from Nigel Prickett for a new fence on the larger piece of land and also a replacement fence for the smaller area of land in Queen Street be accepted; and **Action SC/TG**

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- 4) Nigel Prickett be asked to carry out the maintenance on the smaller area of land and include this as a standard part of the Parish Council's grass cutting contract. **Action SC/TG**

162/19 Meeting Dates

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below. They would all commence at 7.30pm (unless stated otherwise) in St Mary's Parish Rooms, Bloxham, and reference should be made to the agenda prior to the meeting:

- 4 November 2019
- 19 November 2019
- 2 December 2019 (Only one meeting in December 2019)
- 6 January 2020
- 15 January 2020
- 3 February 2020
- 18 February 2020
- 2 March 2020
- 18 March 2020
- 6 April 2020
- 16 April 2020 (Annual Parish Meeting)
- 14 April 2020

163/19 Items for Future Agendas

- Highway Officer to attend the future meeting
- Section 106 – Community benefits list
- External Auditor's report 2018/2019
- Apple Day

(The meeting ended at 9.40pm)

Chairman – 4 November 2019